

March 17, 2016

Dear Parents,

Thanks to everyone that has already turned in their medical forms for our trip to Williamsburg. If you have not turned in your **two** medical information and medical authorization forms, please do so immediately.

The address and phone number for our hotel is listed below. Our students will have the opportunity to call home each night. Please make sure that you have written down and gone over instructions with your child as to how they are to call home (student cell phone, from the pay phones in the lobby, Face Time, etc).

Attached you will find a packing list for our trip to Williamsburg. Each person is permitted one suitcase, or piece of luggage, to be stored in the bus luggage compartment. Please make sure this piece of luggage is clearly marked with your child's name and teacher. Keep in mind that the luggage will remain in the bus luggage compartment until we arrive at the hotel Wednesday evening. Students and chaperones will not be able to retrieve items packed in their suitcases during the day on Wednesday.

Students and chaperones are permitted to bring a pillow, small blanket, regular size backpack and a fanny pack to his/her seat on the bus. They are also permitted to bring hand held electronic devices with headsets or sound off options, cards, camera, books, etc. Students may not bring noise producing games or portable DVD players.

We will tour rain or shine, so rain gear is essential to have available in the backpack on the bus. Also in the backpack, we ask each student and chaperone to pack a drink and non perishable snack to eat at the rest stop. Please, do not pack any glass items. We have children traveling on the trip with peanut and tree nut allergies.

**Please make sure your child's snacks are peanut and tree nut free.**

Students are encouraged to wear PSE clothing on Thursday, if possible. We encourage this on the day that we tour all day at Colonial Williamsburg. PSE shirts make it easy to quickly identify students in our group.

Please arrange a means for your child to carry items during our tours. A fanny pack or a sling sack makes an ideal way to carry money and a camera for the day. Jamestown, Colonial Williamsburg, and Pamplin Place do not allow students to carry backpacks on tours (Chaperones may carry a backpack). Students are encouraged to carry only the money that they need for that particular day's events. They may store remaining money in their suitcase.

Remember that students will be eating at a fast food restaurant on the first day of our trip. This money should be given to their chaperone the morning of departure. We also eat "on our own" at Colonial Williamsburg and your child will need money for that lunch. You may want to consider having your child's chaperone hold onto the food money marked in two separate envelopes.

The last page attached to this letter is a Student Code of Conduct. We ask that you review this with your child, and return the signed document by Thursday, March 24<sup>th</sup>. If you have any questions please contact your child's teacher. Thank you for your support and cooperation.

Sincerely,

The Fifth Grade Team

Hotel Accommodations:  
Embassy Suites  
3006 Mooretown Road  
Williamsburg, VA

(757) 229-6800